

**Campbeltown Common Good Fund**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 This report advises of the need for a meeting of the Campbeltown Common Good Fund to determine applications that are time pressured due to a delay in convening a meeting through the lack of a quorum.
- 1.2 It is recommended that the Council agree a temporary delegation to the Executive Director of Customer services to determine applications received by the Campbeltown Common Good Fund in consultation with Ward 1 Members, and that the delegation would expire once all of the Members are available to attend.
- 1.3 It is also proposed that on any future occasion when a Ward 1 member is not available for circumstances beyond their control that the delegation shall operate in respect of any applications that would need to be determined before the next scheduled meeting.

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**2.0 INTRODUCTION**

- 2.1 Campbeltown Common Good Fund requires three trustees to be quorate. Recently, there has been a difficulty in achieving a quorum due to the unavailability of Councillor Donald Kelly.
- 2.2 This report advises of an urgent need for a meeting of the Campbeltown Common Good Fund to determine applications that are time pressured and sets out a proposal for a temporary delegation to avoid delay in convening a quorum.

**3.0 RECOMMENDATIONS**

- 3.1 It is recommended that the Council agree a temporary delegation to the Executive Director of Customer services to determine applications received by the Campbeltown Common Good Fund in consultation with Ward 1 Members, and that the delegation would expire once all of the Members are available to attend.
- 3.2 It is also proposed that on any future occasion when a Ward 1 member is not available for circumstances beyond their control that the delegation shall operate in respect of any applications that would need to be determined before the next scheduled meeting ,

**4.0 DETAIL**

- 4.1 The quorum for a Council meeting is never less than three Members and given that Councillor Kelly is currently unavailable to attend meetings, there is currently no quorum for the Campbeltown Common Good Fund. There are currently 3 applications pending for the Common Good Fund, with 1 of these being for an event taking place in August. The scheduled meeting in June was unable to proceed through lack of a quorum. A meeting has been called for the conclusion of the Council meeting.

**5.0 CONCLUSION**

- 5.1 In the interests of ensuring that there will be a determination made on the outstanding applications, it is proposed that a determination of applications be delegated to the Executive Director of Customer Services, in consultation with

Ward 1 Members as a temporary arrangement.

## **6.0 IMPLICATIONS**

6.1	Policy	None
6.2	Financial	None
6.3	Legal	None
6.4	HR	None
6.5	Equalities	None
6.6	Risk	None
6.7	Customer Service	None

**Executive Director of Customer Services**

**Policy Lead Councillor Dick Walsh**

15 June 2015

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